JANUARY 2025

# Statement of Direction

# **Contract Changes Financial Instructions**

# **GUARANTEED INVESTMENT FUNDS**

#### Contracts

Helios2

Helios

Millenia III - New Era

Millenia III - Classic

Millenia III – First Edition

Imperial Growth Plan



DFS Guaranteed Investment Funds are established by Desjardins Financial Security Life Assurance Company.

Desigrating Insurance refers to Desigrating Financial Security

Desjardins Insurance refers to Desjardins Financial Security Life Assurance Company.

# **Additional Information**

### List of fund numbers and minimum deposit requirements

Please note that you can find the complete list of fund numbers and minimum deposit requirements in the fund chart document (20105E) on <a href="website-en/individual-savings/guaranteed-investment-funds/our-investment-options">website at desjardinslifeinsurance.com/en/individual-savings/guaranteed-investment-funds/our-investment-options</a> under Useful Links, or ask for a paper copy of this document to their advisor.

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E-Mail: gifclientservice@dfs.ca

# Guaranteed Investment Funds (GIF)

Contract Number

Statement of Dire	ection		Dealer Code		Branch Code Advisor Code	
1. Client Information	on					
	Owner Surname	First Name		Initial	Client Number	
	Organization Name			<u> </u>		
	Co-Owner Surname	First Name		Initial	Client/Co-Owner Number	
	E-Mail Address					
2. Guarantee Char	nge					
Additional guarantee fees may be charged. Please refer to the "Acknowledgement, Agreement and Direction" section.  Change is permitted a maximum	Helios  ☐ Please change the Core Guarantee on n ☐ Guarantee 75/75 ☐ Guarantee 75/100	-	the following Co	re Guarantee	э:	
of once per calendar year.	Helios2  ☐ Please change the guarantee on my/our Helios2 Contract to the following guarantee: ☐ 75/75 ☐ 75/100 i ☐ 100/100 i					
3. Helios Contract	<ul> <li>Optional Guarantee Change</li> </ul>					
	Please add the GMWB Exercise Date to Please delete the Guaranteed Minimum Please delete the Guaranteed Lifetime V *Your guarantee is closed to any additional dep when the guarantee was closed. If your contra However, modifications to decrease them or c	Withdrawal Benefit (GMW Vithdrawal Benefit (GLWB posits unless these deposits act includes a PAD agreement	/B) from my/our or GLWB – vers are made accordent, modifications	Helios Contrion 2) from r ding to a Pre- to increase the	act*. ny/our Helios Contract*. authorized debit (PAD) agreement in effect	
4. Reset of the Min	imum Maturity Benefit (guarantee	d minimum benefit a	t maturity am	ount)		
(Available only with Helios2 - 100/100 i or the Millenia III Classic Plan)	I/We would like to reset the Minimum Matwice per calendar year.)  The reset:  Automatically extends the contract mature.  Extends the deposit maturity date to 10	urity date to 15 years after	the date of the	reset (for He		
5. Helios2 – 75/100	GLWB - Add or Change Lifetime	e Withdrawal Age				
	I/We plan to make the first GLWB Eligible Wage is for information purposes only to obtawish to make any withdrawal.					
6. Source of Funds	s (Deposits)					
	Personal Cheque \$					
	Unique Withdrawal of \$(complete PAD section)					
	Electronic Fund Transfer (EFT) via Fu		Account #		Amount \$	
	Transfer from a Desjardins Financial S Assurance Company product*	•	Name of Institut	tion	Amount \$	
*We are eligible for A\$M transfers. To proceed, use the manufacturer code IMP.	(please provide a copy of transfer docum  Transfer from another financial institu (please provide a copy of transfer docum	tion*	Name of Institut	tion	Amount \$	

## **Investment Information – Deposits and PAD**

Identification		Single Deposit			Pre-Authorized Debit (PAD) Agreement – Payor's PAD Authorizat  Pre-Authorized Debit (PAD****)  The minimum PAD amount is \$50 per month and \$25 per fund.  Start Cancel							
Contract		und	Sales Charge	Deposit Amount**			PAD Am	ount	Interval*	**	Start Date	
Number	Nui	mber*	(%)	(\$)	Numbe	r	(\$)		interval		(DD-MM-YYYY)	
To change a Pre	-Author	rized Deb	it (PAD) Agreen	nent, complete th	ne section P	re-Au	thorized Debit	(PAD) Ag	reement – Payor'	s PAD Author	ization.	
	Identification			Pre-Authorized Debit (PAD****)  The minimum PAD amount is \$50 per month and \$25 per fund.  Change								
					CURRENT	PAD T	O CHANGE	Crian	je			
Contract			Fund	PAD Amount				Interval*	**	Start Date		
Number		N	Number*		(\$)		Interval			(DD-MM-YYYY)		
					PAD IC	IMPL	EMENT					
			series, fee option									
For transfers fro	Trans tracts, som RRS	sfer switches P/LIRA to	must be made v		lete Section		Payout instru	ctions.  Matured	Contract Number	Fund	Wire Order	
Number	, , , , , , , , , , , , , , , , , , ,	lumber*		Net (\$)	(%)		Waiver**	Units	(if existing)***	Number*	Number	
								$\perp$				
								$\perp \perp \parallel$				
desjardinslifein  ** If you are appl	surance.d ying the	com/en/ind annual fee	lividual-savings/gu waiver to more th		nt-funds/our-in se indicate the	nvestm e spec	ent-options unde ific amount for e	er Useful Lin	ent on the Desjardir ks, or ask for a pap		ebsite at locument to their advisor.	
9. Systema Version	itic Wit 2) or H	hdrawal elios2 –	Plan (SWP) a 75/100 GLWE	and Fund Alloc B Maximum An	ations for nount	Helio	os Contract -	- Option	al Guarantees	(GMWB or C	SLWB or GLWB –	
☐ Start ☐ Cha	ange [	Cancel										
Conti	ract Num	ber	Fund N	umber* SWP	(amount or %	<u>%)</u>	Contra	ct Number	Fu	nd Number*	SWP (amount or %)	
1.						4.						
2.						5.						
3.						6.						

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Refer to the fund chart document (20105E) for the fund numbers, available on <a href="webi.ca">webi.ca</a>. The client can find this document on the Desjardins Insurance website at <a href="desjardinslifeinsurance.com/en/individual-savings/guaranteed-investment-funds/our-investment-options">desjardinslifeinsurance.com/en/individual-savings/guaranteed-investment-funds/our-investment-options</a> under Useful Links, or ask for a paper copy of this document to their advisor.

Payment Frequency	∐ Annı □ Bi-W	ually 'eekly	☐ Semi-A ☐ Weekly	,		Quarterly	☐ Monthly		Semi-N	/lonthly	/ (1st and 15	th of the month)
Start Date (DD-MM-YYYY): _		- -	Woonly									
Payments will be deposited Please provide a person				at you s	pecify, v	within a p	rocessing time of	three bu	ısines	s days	s following th	ne selected date.
Non-registered and TFS I/We select:	□ \$ _ Indic		rimum Amount	Gross	,		lection is made) (		let			
RRIF/LIF I/We select:	☐ Max	imum Aault pa cate if t B Max corary L nated a	yment date is D per year. this amount is [ imum amount % of the GN LIF income (not a amount of the life ninimum amount	ed unde Decemble Gross MWB Pro applicab e incom ts - I opt	er a LIF (er 15) s (default of tected Notes that the starting er (applied to selected Notes Notes Notes to selected Notes Notes Notes Notes Notes Notes Notes Notes Notes Note	t if no sel- value (ma g from you cable star ct my spo	ting from your 55th	R Nei year) a Quebe n birthday w partnei	t c LIF). / for a r's age	Please Queb e to co	e provide the ec LIF) mpute the m	c LIF)* appropriate schedules. inimum amounts to be
Spouse or Common-law Par	tner Surname	First N	lame			Initial	Date of Birth (DI	D-MM-YYYY	)	So	ocial Insurance	e Number
If you would like to use a Federal tax		nolding	g tax rate, pleas	e indica	ate the r	ate as a p	ercentage*					
Provincial tax (Quebe and to which amount it shape and to which amount in the shape and to which amount it shape and the shap	nould be appliing rate lower that now the rate sho	an the p	rescribed rate, th	e prescri	ibed rate	will be ap	olied.	minimur				
and to which amount it sh  * If you request a withholdir  ** If you have not indicated h	nould be appliing rate lower that now the rate sho	an the pould be	On the full porescribed rate, the applied, we will a	e prescri	ibed rate rate to th	will be ap e full payn	olied. ient.  Annual Fee	Matured	Ch Pay:	ount  eque able to	Send Cheque to r Branch	Wire Order Number
and to which amount it sh  * If you request a withholdir  ** If you have not indicated h  10. Surrender/Wit  Contract	nould be appli ng rate lower tha now the rate sho hdrawal	an the p	On the full porescribed rate, the	e prescri	ibed rate	will be ap e full payn	olied. Jent.		Ch Pay:	eque able to	Cheque to	Wire Order Number
and to which amount it sh  * If you request a withholdir  ** If you have not indicated h  10. Surrender/Wit  Contract	hould be appling rate lower that how the rate shows the rate of	Total  Total  F) for the savings, ide. fexempt que m	Amount  Amount  Defended in the full processor is a policy of the full pro	Partial Net Savailable Iment-fur	Gross**  Gross**  on webinds/our-in, please	% W	Annual Fee aiver/Exemption***	Matured Units	Che Paying Client I have been been been been been been been be	esjardi a pape	Cheque to Branch	Number  Website at document to their advisor.
* Refer to the fund chart do desjardinslifeinsurance.co  ** Default will be Gross if no Account Holder (if applicab	nould be appling rate lower that now the rate shower that a shower that	Total  F) for the savings, de. (exempt que metres)	Amount	Partial Net Savailable Iment-fur	Gross**  Gross**  on webinds/our-in, please	% W .ca. The cl westment-c indicate th	Annual Fee aiver/Exemption***	Matured Units	Che Paying Client I have been been been been been been been be	esjardi a pape	cheque to Branch	Number  Website at document to their advisor.
* Refer to the fund chart do desjardinslifeinsurance.co  * Direct Deposit (A pers Account Holder (if applicab)  * Accident Mailing Address (if different)	nould be appling rate lower that now the rate shower that a shower that	Total  F) for the savings, de. (exempt que metres)	Amount	Partial Net Savailable Iment-fur	Gross**  Gross**  on webinds/our-in, please	% W % Ca. The cl vestment-c indicate th Proving	Annual Fee aiver/Exemption***	Matured Units  Cument or Links, or a or each fur	Che Paying Client I have been been been been been been been be	esjardi a pape	cheque to Branch	Number  Website at document to their advisor.
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* Refer to the fund chart do desjardinslifeinsurance.co  ** Default will be Gross if no Mailing Address (if different  * Account Holder (if applicab  * Mame Change Attach supporting documentation, i.e., marriage certificate,	rould be appling rate lower that how the rate shows the rate shown	Total  F) for the savings, de. (exempt que metres)	Amount	Partial Net Savailable Iment-fur	Gross**  Gross**  on webinds/our-in, please	% W % V .ca. The cl vestment-c indicate th ned) Province	Annual Fee aiver/Exemption***	Matured Units  Cument or Links, or a or each fur	Che Paying Client Chient Chien	esjardi a pape	cheque to Branch	Number  website at document to their advisor.  bunt Number

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Owner – Applicable to non registered Contracts only  To be completed if the tax circumstances have changed and information in your Declaration of Tax Residence needs to be updated.  Please complete all the options	Are you a tax resident of any country other than Canada (including a U.S. citizen or U.S. tax resident)?  Yes No If you answered "Yes", please complete the following section.  If you do not have a taxpayer identification number (TIN) for a specific jurisdiction, give the reason using one of these choices:  Reason A: I will apply or have applied for a TIN but have not yet received it.  Reason B: My jurisdiction of tax residence does not issue TINs to its residents.  Reason C: Other reason.								
that apply to you.	Name of the country of residence	TIN		ve a TIN, indicate reason A, B or C ason C, please specify)					
			(II Te	ason C, please specify)					
	Individuals only: Are you currently, or have you pexposed foreign person or a head of an internation these categories (i.e., a family member or close a	onal organization (in the past 5 y							
O. O A P M	No Yes – Complete the self-identification of		, , ,						
Co-Owner – Applicable to non registered Contracts only	Are you a tax resident of any country other that Yes No If you answered "Yes", please	•	itizen or U.S. tax re	sident)?					
To be completed if the tax circumstances have changed and	If you do not have a taxpayer identification numb	1 0	n, give the reason u	sing one of these choices:					
information in your Declaration of Tax Residence needs to be updated.  Please complete all the options	Reason A: I will apply or have applied for a TIN b Reason B: My jurisdiction of tax residence does Reason C: Other reason.								
that apply to you.	Name of the country of residence	TIN		ve a TIN, indicate reason A, B or C ason C, please specify)					
			(11 10	<u> </u>					
	Individuals only: Are you currently, or have you pexposed foreign person or a head of an internation these categories (i.e., a family member or close a No Yes – Complete the self-identification of	onal organization (in the past 5 y ssociate)?	rears)? Do you have	direct ties to someone in one of					
12. Beneficiary Des	signation Change								
The persons you name here		Danafiaiania af Oantraat N	lumbar	to receive any amounts which					
will receive the death benefit on	☐ I/We hereby appoint the persons named below as Beneficiaries of Contract Number to receive any amounts which may be payable in the event of the death of the Annuitant (Life Assured). I/We reserve the right to change the Beneficiaries at any time								
the death of the last surviving	* * * * * * * * * * * * * * * * * * * *								
the death of the last surviving Annuitant. You can name one	may be payable in the event of the death of the	e Annuitant (Life Assured). I/We was Beneficiaries of all contract	reserve the right to ts under Client Num	change the Beneficiaries at any time ther to receive					
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First Name

\*to the Owner/Co-Owner (residents of Quebec) or to the Annuitant(s) (residents outside of Quebec), for instance, parent, children, spouse, etc.

Share %

Relationship\*

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#### 13. Advisor Information and Obligations Please write the name(s) in block letters Dealer Name (Service Provider) Advisor Name or Trainee (Trainee applies to Quebec only) **Third Party Determination** By signing here, the advisor confirms that they are appropriately licensed, has disclosed any current, potential or apparent conflict of - non-registered interests and has thoroughly examined the Owner's /Co-Owner's needs for product suitability. The advisor also confirms that for deposits contracts only into this contract, they may receive compensation by Desjardins Financial Security Life Assurance Company and may receive additional The undersigned agent or compensation in the future in the form of bonuses, trailers and conferences. advisor indicates, in accordance with federal legislation, if they Non registered contracts Does the advisor have reasonable grounds to suspect the Owner/Co-Owner is acting for a third party? have reasonable grounds to Yes No If "Yes", they must complete and attach the "Third Party Determination" form (21024E), available on webi.ca. suspect the Owner/Co-Owner is acting on behalf of a third party. Signature of Training Supervisor (Quebec only) Name of Training Supervisor (Quebec only) Date (DD-MM-YYYY) Signature of advisor or Trainee Date (DD-MM-YYYY) 14. Power of Attorney/Authorized Signatory Information This section must be completed Type of Authorized Signatory Attorney Attorney in case of incapacity Guardian of property Guardian of minor when a person is entitled to give Committee (outside Quebec) Other instructions for a Desiardins Financial Security Life Please specify if you are acting on behalf of the Owner or Co-Owner (check the appropriate box). Assurance Company contract Owner Co-Owner held by another physical person, a corporation, a trust or other Authorized Signatory Surname First Name entity. Provide information on a separate sheet if needed. Mandatory: Attach the document Address City Province/State Postal Code giving the power to act (power of attorney, resolution, etc.) \*Important: These fields must Country Occupation\* Please be specific, one word generic terms like "manager", "consultant" or "president" be completed. Driver's Licence Passport Provincial Health Card (Cards issued in Manitoba, Ontario, Nova Scotia and Prince Edward Island **Authorized Signatory** are not valid for identification purposes) Verification of Identity: The agent or advisor certifies Other photo card issued by a government (please specify): that they have verified the identity Place of Issue or Jurisdiction\* Expiration Date\* Document Number\* Verification Date of the authorized signatory by examining one of the following forms of identification Verification completed: Provide a document number. An expired document is not ☐ In person Remotely – Complete the Identification by Dual Process form (20-0256\_200E) acceptable. Signature of the individual acting on behalf of the Owner or Co-Owner. Authorized Signatory Name (block letters) Authorized Signatory Signature Date (DD-MM-YYYY) If there is an Authorized Cosignatory, please use an additional application form to complete the entire Authorized Signatory section for the Cosignatory and submit the additional form along with the Statement of Direction. **Acknowledgement, Agreement and Direction** I/We acknowledge that the above information is correct and request that the change(s) I/We have indicated be made. I/We have read the section on guarantee changes in the Contract and Information Folder and have discussed the impacts of this transaction with my/our advisor. I/We fully understand the consequences that this may have and I am/We are aware of the changes to the guarantee fees that may result because of this modification. I/We acknowledge receipt of the current Fund Facts document describing the new fund(s) to which deposits are being made and agree to pay such fees as are therein described. I/We acknowledge having received a proper explanation of the consequences of my/our requested transaction including any tax consequences that may arise from a switch, transfer or redemption/withdrawal. I/We certify that the information provided in the "Declaration of Tax Residence" section of this form is correct and complete. I/We will provide a new form to Desjardins Financial Security Life Assurance Company (DFS) within 30 days of any change in circumstances that causes the information in this form to become incomplete or inaccurate. I/We hereby apply for premium/deposit allocation to the fund(s) indicated, on the terms and conditions contained in the Imperial Growth Plan (IGP), Millennia III, Helios or Helios2 contracts and agree to pay such fees as are therein described. I/We hereby irrevocably direct you to make the surrender/withdrawal cheque payable as indicated in the "Surrender/Withdrawal" section of this form. Language of choice / Choix de langue (for residents of Quebec only) I acknowledge that I was provided with the French version of this contract and I expressly request to enter into this contract in the English language. I also expressly request that the documents relating to this contract be drawn up exclusively in English. Je reconnais que la version française de ce contrat m'a été remise et je demande expressément à conclure ce contrat dans la langue anglaise. Je demande aussi expressément à ce que les documents se rattachant à ce contrat soient rédigés exclusivement en anglais. Signed at: X Co-Owner's Signature (if applicable) Owner's Signature

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Irrevocable Beneficiary Signature



1150, rue de Claire-Fontaine Québec (Québec) G1R 5G4 Phone: 1-877-647-5435 Fax: 1-888-926-2987

E-Mail: gifclientservice@dfs.ca

# **Guaranteed Investment Funds (GIF)**

# Pre-Authorized Debit (PAD) Agreement - Payor's Pad Authorization

1. Account Holder Only complete this section if the contract Owner is different	Account Holder(s) Surname	First Name		Telephone Number					
rom the bank account holder.	Address	Address							
	City	Province	Postal Code						
	•								
2. Authorization of	f Withdrawal								
MPORTANT: Please provide a personalized cheque marked VOID".	Start Change Cancel I authorize Desjardins Financial Security financial institution which I may have app	. , ,	3	,					
	Name of the Financial Institution where the	ne Account is located							
	Institution Number Transit Number Account Number (with check digit)								
	Start Date:  (DD-MM-YYYY)  A fixed amount of \$ (minimum \$50 per month) to be deposited into my Guaranteed Investment Fund contract,								
	at the following interval:  Weekly Bi-Weekly Semi-Monthly (1st and 15th of the month) Monthly  Quarterly Semi-Annually								
	A lump sum of \$ A PAD Agreement that authorizes a One-Time PAD (which only occurs once on a fixed date) will no longer be valid once the said payment has been fulfilled. Any subsequent PAD will therefore require a newly Authorized Payor's PAD Agreement.								
	Type of PAD Agreement Personal Business								
	Confirmation: I understand that this PAD Agreement constitutes the confirmation required by section 16 of Payments Canada's Rule H1 and authorize DFS to reduce the 10-day confirmation period set out in that rule. In consequence, this agreement is provided or made available to me less than 10 days before the due date of the first pre-authorized debit. I also waive any other notice confirming the debits authorization or changes to the above debits.								
	Change or cancellation:								
	I shall inform DFS of any changes to this agreement at least 10 business days prior to the next withdrawal.  I may revoke my authorization at any time, with a prior notice of at least 10 business days. To obtain a copy of my cancellation form or for more information on my right to cancel a PAD Agreement, I may consult with my financial institution or visit the Payments Canada Web site at <a href="mailto:payments.ca">payments.ca</a> . I agree to release the financial institution of all liability if the revocation is not respected, except in the case of gross negligence by the financial institution. DFS can cancel the PAD Agreement by providing a prior 30-day notice to the contract Owner and the Account Holder. The agreement can also be cancelled if the financial institution refuses the pre-authorized debits for any reasons.								
	I confirm that all the people whose signatures are necessary for the operation of the account mentioned above have signed this authorization.								
3. Reimbursement									
		s not consistent with this PAD Agr		have the right to receive reimbursement information on my recourse rights, I may					
	I understand that these types of reque	sts are to be made to my financi	al institution following the	e procedure it will provide me.					
4. Consent for Dis	closure of Information								
	I agree that the information in my appli this information is directly related to an			cial institution, insofar as the disclosure of cable for PAD.					
5. Signature of Acc	count Holder(s)								
	By signing below, you acknowledge t	hat you have read and authorize	e the pre-authorized del	pits (PAD) as described above.					
	X Signature of Account Holder		MM-YYYY)						
	X Signature of a Second Account Holder (Only if two signatures are required)		MM-YYYY)						

# Desjardins: A name you can count on!

Desjardins Group is the leading cooperative financial group in Canada and one of the country's best capitalized financial institutions.

Desjardins Group enjoys credit ratings comparable to those of several major Canadian and international banks and is recognized as one of the most stable financial institutions in the world according to *The Banker*.

desjardinslifeinsurance.com

Your Contract and Information Folder and, if applicable, your Fund Facts document contain important information on the Desjardins Financial Security guaranteed investment funds plans and the DSF Guaranteed Investment Funds. Your Contract and Information Folder may also contain defined terms. Please ask your advisor for any question and read these documents carefully.

DFS Guaranteed Investment Funds are established by Desjardins Financial Security Life Assurance Company.

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